



DEFINITIONS:

STUDIO: MEANS THE ENQUIRED STUDIO LOCATED AT PRICE STUDIOS, 110 YORK ROAD, LONDON, SW11 3RD.

CLIENT: MEANS THE PERSON OR COMPANY REFERRED TO ON THE BOOKING INVOICE.

AGREEMENT:

CONFIRMATION

1. THE BOOKING WILL ONLY BE CONFIRMED WHEN PRICE STUDIOS HAS RECEIVED AND CLEARED 50% OF THE RENTAL COST AS A HOLDING FEE. UNTIL THIS TIME BOOKINGS WILL REMAIN PROVISIONAL AND THEREFORE AT RISK OF BEING RELEASED SHOULD ANOTHER HIRER REQUEST THE DATE(S). BY TRANSFERRING THE 50% YOU AGREE TO THE OUTLINED IN THIS DOCUMENT, TERMS AND CONDITIONS.

CHARGES, FEES AND CANCELLATIONS

2. A NON-REFUNDABLE 50% HOLDING FEE OF THE TOTAL VENUE AND EQUIPMENT HIRE IS DUE ON COMPLETION OF THE BOOKING FORM. THE REMAINING 50% IS DUE IN FULL AND TO BE CLEARED IN PRICE STUDIOS ACCOUNT 48 HOURS BEFORE THE HIRER USES THE FACILITY.

3. PLEASE NOTE: PAYMENT MADE VIA CREDIT OR DEBIT CARD WILL INCUR AN ADDITIONAL 3% HANDLING CHARGE.

4. PRICE STUDIOS RESERVES THE RIGHT, WITHOUT FURTHER NOTICE TO THE HIRER, TO CARRY OUT A CREDIT CHECK AND TO REFUSE A BOOKING IF WE CONSIDER THE RESULT OF SUCH CHECK TO BE UNACCEPTABLE.

5. ANY ADDITIONAL CHARGES WILL BE INVOICED FOLLOWING HIRE DATE AND ARE DUE WITHIN 7 DAYS OF THE DATE OF INVOICE.



6. NOTIFICATION OF CANCELLATION SHOULD BE MADE IN WRITING, SENT ELECTRONICALLY OR BY POST AND WILL BE EFFECTIVE ON THE DATE RECEIVED BY US.

7. AT LEAST 7 DAYS' NOTICE OF CANCELLATION MUST BE GIVEN OR 75% OF AGREED DAILY BOOKING FEE WILL BE APPLIED. LESS THAN 24 HOURS' NOTICE WILL BE CHARGED AT FULL RATE.

8. VAT AT THE CURRENT RATE IS PAYABLE ON ALL SUMS DUE IN ACCORDANCE WITH THE TERMS AND CONDITIONS.

USE OF SUPPLIERS AND CONTRACTORS

9. PRICE STUDIOS HAS AN IN-HOUSE TECHNICAL MANAGER WHO IS RESPONSIBLE FOR THE EQUIPMENT THROUGHOUT THE VENUE. ANY ADDITIONAL EQUIPMENT REQUIRED MUST BE AGREED BEFOREHAND WITH THE TECHNICAL MANAGER.

10. A TECHNICIAN RATE WILL APPLY TO ALL BOOKINGS WHICH REQUIRE THE USE OF TECHNICAL EQUIPMENT. THIS RATE WILL BE SPECIFIED BEFORE COMPLETION OF THE BOOKING I.E ADDITION MICROPHONES, HIRE OF AV EQUIPMENT FOR CONFERENCES ETC.

11. HIRERS MUST ENSURE THAT THEY, THEIR EXHIBITORS, CONTRACTORS AND ANY OTHER PERSONS ACTING ON THEIR BEHALF, ARE ADEQUATELY INSURED INCLUDING A MINIMUM OF £5 MILLION PUBLIC LIABILITY INSURANCE.

USE OF THE SPACES

12. THE HIRER WILL ENSURE THAT THE NUMBER OF PEOPLE IN THE ROOM AT ANY TIME DOES NOT EXCEED THE MAXIMUM STIPULATED ON THE BOOKING FORM.

13. THE HIRER WILL NOT ALTER, MOVE OR IN ANY WAY INTERFERE WITH ANY LIGHTING, HEATING, POWER OR OTHER ELECTRICAL FITTINGS OR APPLIANCES IN THE VENUE, WITHOUT AUTHORIZATION.

14. ANY USE OF THE PRICE STUDIOS LOGO MUST BE AGREED IN ADVANCE AND USED IN CONJUNCTION WITH OUR BRANDING GUIDELINES WHICH WILL BE PROVIDED.



15. THE HIRER WILL USE THE VENUE ONLY FOR THE PURPOSE OF THE EVENT, WITHIN THE SCOPE OF AND SUBJECT TO ANY RESTRICTIONS CONTAINED IN ANY RELEVANT LICENSE, AND WILL ENSURE THAT NO UNLAWFUL USE OF THE PREMISES TAKES PLACE.

16. THE HIRER WILL NOT DO OR OMIT TO DO ANYTHING THAT MAY CAUSE A BREACH OF FIRE REGULATIONS, VENUE LICENSE, OR CAUSE AN INCREASED RISK OF FIRE OR OTHERWISE AFFECT THE SAFETY OF PERSONS IN OR IN THE PROXIMITY OF THE BUILDING.

17. THE HIRER IS RESPONSIBLE FOR THE GOOD CONDUCT OF THEIR GUESTS WHILST IN THE BUILDING. ANYONE FOUND ACTING IN A MANNER THAT IN OUR DISCRETION PRICE STUDIOS DEEM UNSUITABLE WILL BE ASKED TO LEAVE THE PREMISES AND THE ROOM HIRE MAY BE TERMINATED.

18. PRICE STUDIOS IS LOCATED IN A RESIDENTIAL AREA AND NOISE LEVELS, AS SPECIFIED BY THE VENUE MANAGER MUST BE ADHERED TO.

19. THE COST OF REPAIR OF ANY DAMAGE CAUSED TO THE BUILDING, FIXTURES, FITTINGS OR FURNISHINGS OR ADDITIONAL CLEANING WILL BE CHARGED TO THE HIRER. HIRERS MUST NOT ATTACH ANYTHING TO THE WALLS, FURNITURE OR EQUIPMENT WHETHER BY MEANS OF ADHESIVE, NAILS, PINS OR OTHER FASTENINGS.

20. PRICE STUDIOS DO NOT ACCEPT ANY RESPONSIBILITY FOR THE LOSS, THEFT OR DAMAGE OF ANY PROPERTY BELONGING TO OR UNDER THE CONTROL OF THE HIRER OR THE ATTENDEES OF ANY EVENT. ALL GOODS LEFT IN THE STUDIO ARE LEFT AT THE OWNERS RISK AND PRICE STUDIOS ASSUME NO LIABILITY FOR ANY LOSS OR DAMAGE TO GOODS LEFT.

FOOD & BEVERAGES

21. BASIC TEA/COFFEE WILL BE AVAILABLE WITHIN THE KITCHEN AREA. NO ALCOHOL IS ALLOWED ON THE PREMISES UNLESS OTHERWISE AGREED IN ADVANCE WITH THE MANAGER. THE FACILITIES INCLUDED IN THE KITCHEN CONSIST OF A COMMUNAL FRIDGE, TOASTER, DISHWASHER, AND MICROWAVE.

PARKING

22. PRICE STUDIO'S HAS LIMITED PARKING FACILITIES BEHIND THE STUDIO. SHOULD THE HIRER WANT TO RESERVE A PARKING SPACE, THE HIRER SHOULD CONFIRM IN ADVANCE THE MAKE & REGISTRATION FOR EACH



VEHICLE. PLEASE ENSURE YOU PARK IN A BAY LABELLED "PSL" LOCATED BEHIND THE STUDIO. TICKETING IS IN OPERATION SHOULD YOU PARK IN OTHER BAYS.

COMMUNAL AREAS

23. PRICE STUDIOS HAS SEVERAL COMMUNAL SPACES AND ARE AVAILABLE FOR ALL CLIENTS TO USE DURING THEIR TIME IN THE STUDIO. THESE SPACES ARE NOT EXCLUSIVE TO ANY INDIVIDUAL CLIENT. PLEASE ENSURE ALL COMMUNAL SPACES ARE KEPT CLEAN & TIDY, WITH ALL RUBBISH REMOVED AFTER USE.

HOURS OF USE

24. GENERAL OPENING HOURS ARE BETWEEN THE HOURS OF 9.00AM TO 6.30PM. ANY TIMES OUTSIDE THESE HOURS TO BE DISCUSSED AND AGREED BY ARRANGEMENT

CLEANING

25. IT IS EXPECTED THAT THE ROOMS AND SPACES USED WILL BE LEFT REASONABLE TIDY, WITH ANY RUBBISH BEING CLEARED AWAY TO THE APPROPRIATE CONTAINERS. ALL MUGS SHOULD BE RETURNED TO THE KITCHEN FACULTY EACH EVENING.

FORCE MAJEURE

26. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY DELAY OR NON-PERFORMANCE OF ITS OBLIGATIONS UNDER THESE TERMS AND CONDITIONS ARISING FROM ANY CAUSE BEYOND ITS REASONABLE CONTROL INCLUDING, WITHOUT LIMITATION, ANY OF THE FOLLOWING: ACT OF GOD, GOVERNMENTAL ACT, WAR, FIRE, FLOOD, EXPLOSION OR CIVIL COMMOTION.

INSURANCE

27. PRICE STUDIOS SHALL MAINTAIN WITH A REPUTABLE INSURANCE COMPANY APPROPRIATE INSURANCE POLICIES IN RELATION TO THE RISKS INVOLVED UNDER THESE TERMS AND CONDITIONS, INCLUDING EMPLOYER'S LIABILITY INSURANCE AND PUBLIC LIABILITY INSURANCE. UPON THE CLIENT'S REQUEST PRICE STUDIOS SHALL PROVIDE THE CLIENT WITH COPIES OF SUCH POLICIES.



28. PRICE STUDIOS LIABILITY FOR ANY ACT OF NEGLIGENCE OR BREACH OF CONTRACT IS CAPPED AT THE TOTAL VALUE OF THE CONTRACT, NOR SHALL PRICE STUDIOS BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL LOSS.

ENTIRE AGREEMENT

29. THESE TERMS AND CONDITIONS AND ANY DOCUMENTS REFERRED TO HEREIN, SET OUT THE ENTIRE AGREEMENT AND UNDERSTANDING BETWEEN THE PARTIES AND SUPERSEDE ALL PREVIOUS AGREEMENTS BETWEEN THE PARTIES RELATING TO THE SUBJECT MATTER HEREOF.

SEVERANCE

30. IF ANY PROVISION OF THESE TERMS AND CONDITIONS IS HELD BY ANY COMPETENT AUTHORITY TO BE INVALID OR UNENFORCEABLE IN WHOLE OR IN PART, THE VALIDITY OF THE OTHER PROVISIONS OF THESE TERMS AND CONDITIONS AND THE REMAINDER OF THE PROVISION IN QUESTION SHALL NOT BE AFFECTED.

LAW OF THE CONTRACT

32. THE CONTRACT WHICH INCORPORATES THESE TERMS AND CONDITIONS SHALL BE GOVERNED BY ENGLISH LAW AND THE PARTIES AGREE TO SUBMIT TO THE EXCLUSIVE JURISDICTION OF THE ENGLISH COURTS.

DATA PROTECTION

33. PLEASE NOTE THAT PRICE STUDIOS WILL PROCESS PERSONAL DATA FOR THE PURPOSES OF THE BOOKING AND FOR FUTURE MARKETING PURPOSES (SUCH AS NEWSLETTERS OR OFFERS). IF YOU DO NOT WISH US TO DO THIS PLEASE TICK HERE . PRICE STUDIOS WILL NOT DISCLOSE ANY PERSONAL DATA TO ANY OTHER THIRD PARTY.

CONFIDENTIALITY

34. PLEASE NOTE, PRICE STUDIOS MAY HAVE OTHER CLIENTS USING OTHER FACILITIES DURING THE SAME PERIOD OF HIRE. BY AGREE TO THE TERMS AND CONDITIONS, YOU AGREE TO NOT SHARING INFORMATION ABOUT THE OTHER CLIENTS WITHOUT DIRECT CONSENT FROM PRICE STUDIOS TEAM. THIS APPLIES TO BOTH PARTIES HIRING THE STUDIO.